



Your Total Training Resource

Situational Adaptability - *Adapting the Approach to Address the Shifting and Ever Changing Workplace Demands* Virtual Workshop

The importance of Situational Awareness is vital. Individuals who are unable to adapt to change, be mindful, understand their audience and believe that one style fits all will fall short in today's dynamic business environment.

This program will:

- Give a general awareness to all attendees of their dominant communication style, understanding the situation they are in and determining whether or not that style is appropriate and then adjusting accordingly
- Understanding and adapting to different cultures, race groups, generations and nationalities
- Learn to read corporate culture and adapt accordingly
- Embrace change, stay abreast of the changing environment and adapt accordingly.

The program will cover the following areas:

- The importance of accepting and adapting to change
- Techniques to overcome the fear of change
- Skills to embrace change and grow
- Understanding the benefits of changing and the ramifications of not changing
- Understanding your dominant communication style
- Understanding the other styles
- Learning that one style does not fit all
- Understanding when to adapt your style according to the situation
- Resolving and embracing conflict



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Registration Information

Time: This is a 3.5-hour workshop delivered in 1 session.

Pricing: The per person fee for 1-2 participants is \$255.00; for 3 or more the fee is \$225.00 per person.

Other Information:

- The session will be delivered on the Zoom platform so all participants will work from their own workspace and use their own computer. Zoom has video capability but, if the participant's computer is not equipped with a camera, audio will also work.
- To register we will need the name of each participant and their email address.
- **Five (5) days before the date of the session we will send each participant an electronic copy of the course materials. Additionally, we will provide a link of a Meeting ID that when clicked on will allow the participant to enter the training room. Please have participants check their spam/junk folders starting 5 days before the session as often the invitation may end up in that folder- info will come from smalan@c-kg.com.** For those signing up less than 5 days prior, it will be no problem as we will immediately provide this information.
- Participants should enter the Zoom training room at least 15 minutes (8:45 AM) before the start time.
- The session will be limited to 25 participants to allow for, and ensure, maximum interaction, participation and engagement.

To register or for additional information either email, phone or complete the [online registration form](#).

Email/Phone: Ken Keller (kkeller@c-kg.com 847-331-9497) or Darryl Harris (darryl.ckg@gmail.com 630-730-4393) or Sue Malan (smalan@c-kg.com 630-495-0505)

Register online: [Complete form by clicking here](#). If you register online, a confirmation email will be sent to you with next steps and payment details. Please note we accept checks as a form of payment.

[To see a complete list of our current workshops click here.](#)

Customized onsite workshops are also available in person and virtually and are instructor led. Please contact us with any questions.